



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION



June 21, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE EXTENSION OF EXISTING
AGREEMENTS FOR THE PROVISION OF
TEMPORARY PROFESSIONAL PERSONNEL SERVICES
(All Districts - Three Vote Matter)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed action does not meet the definition of a project under the California Environmental Quality Act (CEQA) as cited herein.
2. Authorize the Director of Parks and Recreation to execute amendments with Adecco Technical and TAC Worldwide Companies (formerly Tech/Aid) to extend the terms of the existing agreements on a month to month basis for up to six months from June 30, 2005, upon approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION

The recommended actions will allow the Department to extend two existing Board approved agreements with Adecco Technical and TAC Worldwide Companies (formerly Tech/Aid) for 180 days to continue to have temporary professional personnel available on an as-needed basis until the Department is able to transition the workload to permanent County staff.

On October 16, 2001, your Board approved the agreements, after a competitive solicitation process, with Adecco Technical and TAC Worldwide Companies to provide Temporary Professional Personnel As-Needed Services to assist the Department in completing capital improvement projects. The increase in the number of proposed park acquisition and development projects that resulted from voter approval of the Safe Neighborhood Parks Propositions of 1992 and 1996 and the State Proposition 12 Bond Act of 2000 created a need for these services. These agreements expire on June 30, 2005.

The Department originally solicited proposals with the intent of entering into new agreements and on February 3, 2005, the Department requested Statements of Qualifications (SOQs) from firms interested in providing temporary professional staff services. Two SOQs were received in response to the Department's solicitation.

However, prior to completing the review process, the Department concluded a review of the operations of the Planning and Development Agency in light of the changing mix of capital improvements that has resulted in the Department of Public Works assuming project management duties on a large number of the Department's capital improvements and the emerging need to provide more long-term comprehensive planning of individual park sites and of the park system as a whole.

As a result of this review, the Department concluded that the ongoing nature of the work requires permanent County staff. Therefore, the Department has submitted a request to the Chief Administrative Office (CAO) and Department of Human Resources (DHR) to allow the Department to hire additional permanent County staff, at no increase to the Department's net County cost, and to implement a minor reorganization of the Planning and Development Agency that the Department believes would facilitate the interaction between our Department and Public Works and also allow the Department to focus more resources on implementing long-term comprehensive strategies for the development of new parks and facilities within existing parks that are responsive to the communities' needs.

The CAO and DHR are reviewing the Department's proposal and it is anticipated that the review will be completed in time to allow any new positions to be incorporated into the Department's 2005-06 Budget during the supplemental resolution process. Therefore, the 180 day extension will allow the completion of this review and a transition to County staff by the end of the calendar year.

Because of the timing of the decision, however, the Department was unable to file the recommendation in keeping with the Board's three week requirement.

Implementation of Strategic Plan Goals

The proposed agreement extensions will further the Board-approved County Strategic Plan Goal 4, Fiscal Responsibility, by providing temporary professional staffing services at established low rates until permanent employees can be hired to perform the duties.

FISCAL IMPACT/FINANCING

Costs associated with the temporary employees will be financed primarily through allowable design and project management costs associated with the Department's capital projects, or existing resources in the Department's Proposed Fiscal Year 2005-06 Budget.

Throughout the extension period, the fee schedule shall remain fixed according to the amounts negotiated when the contracts were executed in October 2001.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, your Board approved agreements to provide temporary professional staffing services with Adecco Technical and Tech/Aid for two-year initial terms with two one-year options through June 30, 2005. During this period, the Department's reliance on the temporary personnel to assist its Planning and Development Agency has persisted to the extent that the Department has determined that permanent personnel are needed to handle the ongoing workload.

ENVIRONMENTAL DOCUMENTATION

The approval of the contract extensions is exempt from CEQA in that the action does not meet the definition of a project according to Section 15378 (b) (5) because the action is an administrative activity of government that will not result in direct or indirect physical changes in the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of extensions to these agreements will enable the Department to continue utilizing temporary personnel familiar with the current assignments until qualified personnel can be hired to permanently assume these responsibilities.

CONCLUSION

It is requested that three conformed copies of this action be sent to this Department.

Respectively submitted,



Russ Guiney
Director

RG/ds

c: Executive Officer (22)